

IFPHK Candidacy Reinstatement Form

Name of Applicant: _____

Candidate No.: CAN

Section A: Reinstatement Details

(Please put a "✓" at the appropriate box and fill in corresponding fees)

Option A

☐ Reinstatement the candidacy status with effect from 1 January 2025

(Note: education program taken during the lapsed period, if any, will not be recognized for examination enrollment and/or certification purpose)

- i) Submit this reinstatement form and IFPHK Candidacy Renewal Application Form for Year 2025
- ii) Pay the following amount to IFPHK, which includes:

Annual fee for 2025*	HK\$500
Reinstatement fee (HK\$300 per lapsed year) HK\$300 for those who did not renew since 1 January 2025 HK\$600 for those who did not renew since 1 January 2024 HK\$900 for those who did not renew since 1 January 2023 HK\$1,200 for those who did not renew since 1 January 2022 HK\$1,500 for those who did not renew since 1 January 2021 HK\$1,800 for those who did not renew since 1 January 2020 HK\$2,100 for those who did not renew since 1 January 2019 HK\$2,400 for those who did not renew since 1 January 2018 HK\$2,700 for those who did not renew since 1 January 2017 HK\$3,000 for those who did not renew since 1 January 2016 HK\$3,300 for those who did not renew since 1 January 2015 HK\$3,600 for those who did not renew since 1 January 2014	HK\$ _____ —
Total:	HK\$ _____ —

- iii) Continue to adhere to IFPHK's Code of Ethics and Professional Responsibility.

Option B

☐ Reinstatement the candidacy status with retrospective effect from the beginning of lapsed period
(note: applicable to those who has taken education program during the lapsed period)

- i) Submit this reinstatement form and IFPHK Candidacy Renewal Application Form for Year 2025
- ii) Pay the following amount to IFPHK, which includes:

Annual fee for the lapsed period* (HK\$500 per lapsed year) HK\$500 x _____ year(s) (include annual fee of year 2025)	HK\$ _____
Reinstatement fee	HK\$300
Total:	HK\$ _____

- iii) Continue to adhere to IFPHK's Code of Ethics and Professional Responsibility.

**5% of annual candidacy fee will be contributed to IFPHK capital fund*

Section B: Payment Details

(Please skip **Section THREE** of the IFPHK Candidacy Renewal Application Form)

☐ **Cheque** ¹ Cheque No. _____ Drawn on (Bank): _____

☐ **Bank Transfer / Deposit** ²

Account Information

Bank : The Hong Kong and Shanghai Banking Corporation (HSBC)
Bank Code : 004
Account No. : 002-8-414118
Account Name : The Institute of Financial Planners of Hong Kong Limited

¹ Cheques should be made payable to "IFPHK Ltd."

² Please attach a copy of the transfer / bank-in slip with this application form

I declare that the information contained in my application is truthful and complete.

Signature of applicant: _____ Date: _____

Checklist:

- ☐ Reinstatement form completed and signed.
- ☐ IFPHK Candidacy Renewal Application Form for Year 2025 completed and signed.
- ☐ Payment arranged.

Please complete this form and submit it together with a completed IFPHK Candidacy Renewal Application Form for Year 2025 in person or by mail to the Institute of Financial Planners of Hong Kong, 13/F, Causeway Bay Plaza 2, 463 – 483 Lockhart Road, Hong Kong.

For Official Use Only				
Date Received		Certificant No.		Payment Confirmed On
Follow up / Remarks				