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**QRA Examination
Examination Administration Report**

ALL of the following fields are compulsory in order for us to process your report. Incomplete or inaccurate information may result in this Report not being handled:

Name of Examinee: _____

ID/Passport No.: _____ **Examinee No.:** _____

Email address: _____ **Venue / Seat No.:** _____

Important Notes:

- (1) This report is only for examinees to provide feedback on examination administration. For examination question enquiry, please fill in the Examination Enquiry Report. Please note that your report will not be handled if the incorrect Report form is used. Each Report must contain only one feedback item. If a Report contains more than one feedback item, only the first one will be dealt with.
- (2) If you have incorrectly filled in your personal information on the Answer Sheet and/or the Questions Book, you must submit this Report to IFPHK via mail within TWO days of the examination, otherwise your answers may not be marked, or you may incur an administrative fee. For all other feedback on examination administration, you must submit this report within FIVE days of the examination. (IFPHK address: 13/F, Causeway Bay Plaza 2, 463 - 483 Lockhart Road, Hong Kong)
- (3) IFPHK will NOT provide an individual response to this report, but an acknowledgement of receipt will be sent to the email address provided above. IFPHK will investigate the concerned issue if appropriate.

Feedback:

Signature: _____ **Date:** _____

Thank you again for letting us know about your concerns and comments. Please be assured that we will do our best to improve the QRA Examination.

Operations Department
IFPHK

